



SICK LEAVE				VACATION			PAID PERSONAL LEAVE		OFF PAY ROLL		PROFESSIONAL LEAVE	
Total Sick Leave Credits on 7-1-91 ... 39,875.				Unused Balance 6-30-90 .....			Total Personal Leave Credits				On 7-1-91 .....	
Month	Credited	Charged	Balance	Earned	Used	Balance	Hours Used	Balance	Hours		Used	Balance
July	9375		49.25	6.25	7.5	79.75	20.5	20				
August	9375	10.5	48.125	6.25	23.5	56.50	20	—				
Sept.	9.375	9.5	48.0	6.25	9.5	53.25						
October	9.375	15.5	41.875	6.25	7.5	52.0						
Nov.	9.375	1.5	49.75	6.25	10.5	47.75						
Dec.	9.375	14.0	45.125	6.25	19.0	35.0						
Jan.	9.375	9.5	45.0	6.25		41.25						
Feb.	9.375		54.375	6.25	3.0	44.5						
March	9.375	9.5	54.25	6.25	2.0	48.75						
April	9.375	7.5	56.125	6.25	9.5	45.50						
May	9375	2.5	63.0	6.25	8.0	43.75						
June	9375	7.5	64.875	6.25	2.0	48.0						
		Total		Vacation Status ..... No. of Weeks Date Status Established ..... And Available July 1					Total			

**SUMMARY OF INVESTIGATIONS AND CONFERENCES  
WITH EMPLOYEE REGARDING ABSENTEEISM**